McKesson ideaShare

# Mobile Companion Ordering Guide

The McKesson ideaShare Specials Catalog is only available July 1 through July 31, 2025.

### Review catalog and ordering guide to:

- Shop by category to find product specials.
- Submit orders for delivery on your next McKesson store order.

### **Special notes:**

- Order the minimum quantity indicated to receive discounts.
- Order quantities may be limited and subject to manufacturer allocation.
- Promotional items currently on contracted pricing may not be eligible for the McKesson ideaShare special pricing.

### Did you know?

You can use this Mobile Companion Ordering tool in your pharmacy to create and place an order! We recommend creating practice orders in your store prior to arriving at the show. This will ensure you are logged in and ready to scan for products at our vendor booths.

## It's as easy as 1-2-3



1. Review the McKesson ideaShare Specials Catalog of select items





### 2. Place your order via McKesson Connect using your desktop or mobile device

On the McKesson Connect home page, select **See Open Orders** from the sidebar. Click the Over-the-Counter McKesson ideaShare banner on your order list page for easy access to products. Additionally, look for the McKesson ideaShare icons next to all applicable items.

### 3. Orders must be placed between July 1 and July 31, 2025, to take advantage of special discounts.

Verify the quantity is correct before you submit your order. This will decrease order error and potential out-of-stock situations. No discounts will be given after July 31, 2025.

Note: Limited quantities available — order while supplies last. Available products will ship on your next scheduled delivery date.

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### **REMINDER:**

Discounted McKesson ideaShare Specials are only available while supplies last, so order early! It is faster and much more convenient to use your Mobile Companion Ordering to scan items on the show floor and create an order – rather than waiting in line to place an order via kiosk or waiting to place your order until after the show.



# How to Order via Your Mobile Phone

## Step 1

Know your login credentials - User ID, Password, and Store Account Number.

 $\sum$  TIP: Save your User ID and password information on your phone for a quick and easy login

TIP: Be aware of your preferred Multi-Factor Authentication (MFA) method (App, Text, or Call). If you need help, or need to update your MFA settings, <u>visit this guide</u>.

## Step 2

On your mobile device, open the web browser (Chrome, Safari, Firefox, or Edge) and go to **connect.mckesson.com**.

Log in using your McKesson Connect UserID and Password.

- Follow the MFA verification prompts.
- If prompted: Always allow the site to access the Camera.

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	MEKESSON	MSKESSON
The second se	User ID demousr1	
	Password	Send a verification code to m0@gmail.com.
3	C Remember me	Send me the code
	Forgot your password?	Having trouble logging in? Access Login Troubleshooting Help. Please call (855) 625-6285 to speak with a
C	Having trouble logging in? Access Login Troubleshooting Help. Please call (855) 625-6285 to speak with a	customer support representative who can help with any issues.
	customer support representative who can help with any issues.	To learn more about McKesson, please visit our Corporate website at www.mckesson.com

## How to Order via Your Mobile Phone Step 3

When prompted, allow the device to access your camera.

This will allow you to scan bar codes at vendor booths to create your order.



## Step 4

Use the quick action from the home page or navigate to the menu and select **Create New Order**.



# How to Order via Your Mobile Phone

## Step 5

Select the desired **account number**, then enter your desired **PO#**. Tap **Create New Order** at the bottom of the screen to begin adding items to your order. Items can be added via the scan feature or by searching the product number.

### **Scanning and adding items**

- For all mobile devices, tap the barcode icon in the bottom right corner to utilize the continuous scanning with your device's camera.
- Position the barcode in the scanner crosshairs to add item(s) to the list.
- When scanning multiple barcodes, hover over the next barcode to scan and add to the list.

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### **REMINDER:**

At each booth, vendors will provide a sheet of their item bar codes for you to scan via your Mobile Companion Ordering to order product directly at their booth!

## **Search the Catalog and Add Items**

- Tap the magnifying glass in the top right corner.
- Manually search by keyword or item number and tap GO.
- Select the quantity for the item you wish to add.
- · Add the item to the order.



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	✓ See more	-
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### **REMINDER:**

Order the minimum quantity indicated to receive discounts. Order quantities are limited and subject to manufacturer allocation.

# **Save and Submit the Order**

#### Edit the item(s) in the list if needed.

• Delete item, change quantity/case, or select a generic equivalent (GE).

#### Tap **SAVE** to save any changes.

• Items may be added to the order prior to submitting. The order may remain open to add items as needed.

Once you've finished adding items or making changes, click **'SUBMIT**,' then **'CONTINUE**' to confirm your order.



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← Order Details



## Mobile Companion Ordering – Other Features

The scanner will pause after a delay.

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To close the scanner, tap the X in the upper left corner.

If the Wi-Fi signal is lost, items will still be scanned to build the list. Refresh once you're reconnected to the Wi-Fi signal to add the items to the order list.

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List view	Tap to Continue	То Тор
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INVENTO	Purchase Price ? Est. Net Price ? DC Qty 0	EACH CASE
CHECK	SAVE	SUBMIT







## How to Order via an Ordering Kiosk or Your Computer

## Step 1

Know your login credentials – user ID, password, and store account number.

Tip: Save your user ID and password information on your phone for a quick and easy login.

## Step 2

Open the web browser (Chrome, Safari, Firefox, or Edge) and go to connect.mckesson.com.

## Step 3

Click See Open Orders in the left panel.

## Step 4

Click the **McKesson ideaShare Specials** banner on your order list page to access the product list. Look for the OTC icons next to all applicable items!



